

Ref.: Advt.Rect./RA-Con./2025/006/W

Date: 16/05/2025

Advertisement for the post of Research Assistant on contract basis

National Insurance Academy (NIA), Pune is hiring a Research Assistant on contractual basis for a research project related to Agriculture Insurance.

ELIGIBILITY CONDITIONS:

Skills and Qualifications:

- Post Graduate Degree / Diploma in Social Sciences / Finance/ Economics
- Proficiency in academic writing, statistical analysis, statistical tools & packages like SPSS/STATA/N-vivo/Python/R, etc.
- Fluency in oral and written English
- Proficiency in MS Office, Proposal & Report writing
- Should have research aptitude and prior research experience / knowledge of Indian Agriculture / Animal Husbandry / Agriculture Insurance is desirable

Age: Not more than 35 years as on **01.05.2025**.

Roles and Responsibilities:

The selected candidate shall have the responsibilities including, but not limited to, assisting in primary and secondary research & associated field work, literature review, data analysis, drafting and editing of reports and other administrative activities.

Tenure: Six Months (Extendable upto one year depending upon project requirement)

Stipend: Rs.35,000/- per month

Application & Selection process:

- Applications in the prescribed format given in *Annexure*, addressed to the Director, National Insurance Academy, along with latest / detailed CV and self-attested copies of necessary documents to be submitted online at application.ra@niapune.org.in. Applications sent to any email id other than application.ra@niapune.org.in will not be considered.
- The last date of receipt of application is **5th June 2025**. Applications received after this date will not be considered.
- Only the shortlisted applicants will be called for interview. No further correspondence will be entertained in this regard. The Academy reserves the right to cancel the selection process without assigning any reason.
- The selection will be strictly on the basis of merit and suitability for the post.
- The Screening Committee constituted for the purpose shall assess all applications, which meet the eligibility criteria and select after interviewing the shortlisted candidates. No TA/DA will be applicable for Interview process.
