

P B Katke
Engineer



**NATIONAL
INSURANCE
ACADEMY**

Ref. NIA/ENGG/205-26/003

Date: 06/08/2025

Balewadi, Baner Road, NIA P.O.,
Pune 411 045 (India).
Tel. (D): 020-27204043
Tel. (O): 020 – 27204000 / 27204444
Fax: 020-27204555
Email: pramodkatke@niapune.org.in
Website: www.niapune.org.in

Re: Quotation for Comprehensive Maintenance of Swimming Pool Water.

Dear Sir,

NIA invites you to participate in the quotation process for providing maintenance service for its 3,00,000-liter swimming pool at its campus in Pune if you qualify the following criteria by attaching work order issued by the respective organizations:

1. You are currently managing a swimming pool of minimum 1,50,000 liters.
2. You have more than 3 swimming pools under your maintenance.

Due Date & Time for submission of quotation : 10.08.2025 at 06:00 pm.

Quotation Evaluation Criterion :

The quotation completed in all respects should reach NIA at the above address on or before 06.00 pm of the scheduled date. Quotation received after the due date and time is liable to be rejected. NIA reserves the right to accept or reject any or all quotation received to its absolute discretion without assigning any reason whatsoever.

The quotation is to be deposited in the Tender Box placed with security guard at reception of Administrative Block.

Thanking You,

Yours truly,

**Engineer
Engg. Dept., NIA**

TERMS AND CONDITIONS:

1. Prices- Rates quoted should be firm.
2. The rates should be quoted on a per month basis.
3. Payment- Payment shall be made within 8 days of receipt of bills from the agency/firm/company after end of every month.
4. All the chemicals required for maintenance of the pool should be provided by you. Sufficient stock of chemicals should be available at site. All material brought to site has to be in warded at the Main gate through a delivery challan that must be attached with the monthly bill.
5. If selected you will be awarded the work from 1st October 2025 for next 1 year, which can be extended 2 times for a period of 1 year each at the same terms and conditions or at discretion of NIA.
6. You must employ 1 manpower for the maintenance of the pool. The pool shall be cleaned using the vacuum pump provided by the academy daily. The water filter should be backwashed as and when required to keep the water surface clean.

7. The day the pool water turns to be greenish, amount equivalent to 1 day as per the quoted price will be deducted as penalty.
8. The acceptance of items is subject to inspection by the Engg. Dept.
9. Incomplete quotation will be rejected summarily.
10. Attachments: PAN, GST registration, Firm Registration, existing and past contracts awarded to the agency by various other organizations in Pune along with their contact details. The feedback of the agency will be obtained from the existing or past employers. In case the feedback is found to be unsatisfactory, the quotation will be rejected.

Format for quotation

To be filled in by agency

Sr. No.	Description	Quantity	Unit	Rate	Amount
1	Fully Automatic Water Softener having following technical specifications: 1. Inlet Hardness: upto 800 ppm 2. Treated Water Hardness: Less than 50 ppm 3. Treated Water Output: about 4000 lit/hr, with permissible variation of 10% at 500ppm hardness. 4. Resin: Food grade 5. Softener Vessels: Composite Filament wound Resin Vessel with HDPE brine tank. 6. Salt Required per regeneration: 7 to 14 kgs in form of tablets 7. Fully automatic programable Multiport Valve.	5	nos		
			TOTAL		
			GST @ 18%		
			GRAND TOTAL		

Note: NIA will provide separate booster pumps for lifting water from water tank to each softener. Plumbing help along with plumbing material for the installation will be provided by NIA, however the NIA plumber must be guided by the technical person of the brand and get the work done as per the system requirements. Water at inlet will be treated with dual media filter already installed at the premises.

Delivery Period: Product to be delivered and installed within 4 weeks after Purchase Order.

Signature and seal of agency/firm/company

Date:

Address:

Mobile No: