



National Insurance Academy
25, Balewadi, Baner Road, NIA P.O., Pune 411 045
Tel: 020-27204000/4444, Fax: 020-27204555
Website: www.niapune.org.in

Through Online Mode Only
NIA E-PROCUREMENT WEBSITE IS :
<https://www.tenderwizard.com/NIA>

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E-TENDER DOCUMENT
NIA/CC/ENQ/25-26/003
FOR
Supply and Installation of structured LAN Cabling of hostels
(Computer Center Department)
NOTICE INVITING TENDER

INFORMATION & INSTRUCTIONS TO THE BIDDERS

National Insurance Academy(NIA), is an apex level institute for Education , Training , Consultancy and Research work in the Insurance Industry.

National Insurance Academy is an autonomous institution established by the Life Insurance Corporation of India, General Insurance Corporation of India, the four Public Sector Insurance Companies - NIACL, NICTL, OICL and UIICL and Government of India, Ministry of Finance - Insurance Division.

NIA is an AICTE approved educational institution and hence may be eligible for discounted academic pricing for hardware and software.

National Insurance Academy (NIA) invites Online Tender for Supply and installation of structured LAN Cabling of hostels in NIA , 25 Balewadi , Baner Road , Pune - 411045.

Key Date: Online Tender Document Date of viewing of	From 15.09.2025 11.00 A.M. To 30.09.2025 6.00 P.M.
Cost of Tender Document	NIL
Pre-bid Meeting and site survey	19.09.2025

Last date for receiving Pre-Bid queries	22.09.2025
Last Date, time for online submission of tender forms and documents.	30.09.2025 6.00 P.M.
Date & Time of Opening of Technical bid	11.00 AM. on 01.10.2025
Date & Time of Opening of commercial bid	Will be intimated later
e-Tender Processing Fees: (To be paid through online e-Payment Gateway on e-Procurement Portal by bidders, applicable in case of submission of tender)	e-Tender Processing Fees are applicable & Non-Refundable .
EMD : Rs. 40,000/-	The EMD is non-interest bearing and is refundable to unsuccessful bidders after signing of the Contract by the successful bidder. No exemption will be granted .

INSTRUCTIONS FOR USING ONLINE ELECTRONIC TENDERING SYSTEM (eTS).

Special Conditions & instructions for using online Electronic Tendering System (eTS) through portal (website) <http://www.tenderwizard.com/NIA> adopted by National Insurance Academy, Pune as given in the subsequent pages will over-rule the conditions stated in the tender documents, wherever relevant and applicable.

Bidders are required to enrol for Vendor Registration on the NIA e-Procurement Tender wizard Portal (URL: <https://www.tenderwizard.com/NIA>) by clicking on the link “Registration” on the home page of e- Portal which is chargeable. (Rs.1000/- + GST (18%) (Non-Refundable) to be paid online through e-payment gateway.

Note: The e-Payment Gateway are available on e-Procurement Portal for making the Online Vendor Registration Payment.

Note : Information about e-Procurement Portal.

More information useful for submitting online bids on the NIA e-Procurement Tender wizard Portal may be obtained at: <https://www.tenderwizard.com/NIA> . **N.B:** Bidders are requested to refer to the Vendor’s manual by downloading the Vendor’s Manual by visiting on home page of <https://www.tenderwizard.com/NIA> and following KEY INSTRUCTIONS for BIDDERS by clicking on **Latest Circulars/Formats/Help Manuals/FAQs**”. **The complete Step by Step Vendors Help Manual For e-Procurement / e-Tendering Process, Vendors Registration Process, System Settings Requirements & JAVA Settings Manuals, e-Payment Guidelines & Digital Signature Certificate Process** are available on e-Auction Website regarding the e-Auction.

Note: Online Support / Web Support / E-Mail Support / Phone Support are also available for Bidders as well as Dept. Officials. Online support through “Team viewer” or “ Ammy Admin “ Remote software only.

For Downloading this software, the downloading software links are available on home page of e-Auction Website.

- **Registration of the Contractors/Bidders:** All the Contractors intending to participate in the tenders floated online using Electronic Tendering System (ETS) are required to get registered on the e-Tender Portal (website) <http://www.tenderwizard.com/NIA>. After successful Registration on above mentioned portal contractor will get a User ID and Password to access the website. . Those bidders who have enrolled recently need not register. The validity of registration is one year.

- **Viewing of Online Tenders:** The contractors/bidders can view tenders floated on online Electronic Tendering System (ETS) hereinafter referred as “e-Tendering System” through portal (website) at <http://www.tenderwizard.com/NIA>. They can view the details like Tender Notice, Terms and Conditions, drawing (if any) and any other information. To download through they need to login on to the above portal and can download the tender documents of an e-Tender.

- **Key Dates:** The contractors/bidders can view the Online Scheduled dates of e-tendering System (time schedule) hereinafter referred as “**Key Dates**” for all the tenders floated using the online electronic tendering system on above mentioned portal (Website) <http://www.tenderwizard.com/NIA>

The bidders are strictly advised to follow dates and time as mentioned in Key Dates of a particular tender. The date and time will be binding on all the bidders. The bidders are required to complete the stage within the stipulated time as per the schedule (Key Dates) to continue their participation in the tender. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and time of the stage as defined. The bidder should ensure that the status of a particular stage should be shown as “Completed” before the expiry date and time of that particular stage and they should possess a copy of receipt of completion of each stage to be performed from their end which should match with the status with their offer on online portal. It will be the sole responsibility of the bidder if the status of a particular stage is “Pending” till the expiry date and time of that stage and he will not be able to proceed further in the e-Tendering process. The Key dates are subject to change in case of any amendment in schedule due to any reason stated by the Department.

- **Obtaining a Digital Certificate and its Usage:** On e-Tendering System the bids should be Encrypted and Signed electronically with a Digital Signature Certificate (DSC) to establish the identity of the bidder on online Portal. The Digital Signature Certificate (DSC) has two keys i.e. Public Key and Private Key. The Public Key is used to Encrypt (code) the data and Private Key is used to decrypt (decode) the data. The Encryption means conversion of normal text into coded language whereas decryption means conversion of coded language into normal text.

Note: Digital Signature Certificates: **Class III Signing** + Encryption Digital Signature Certificate is required for e-Tendering. (DSCs) are issued by an approved Certifying Authority, by the Controller of Certifying Authorities (CCA India), Government of India.

- The contractors may obtain Class III digital certificate from any Certifying Authority or Sub certifying Authority authorized by the Controller of Certifying Authorities on the portal <http://cca.gov.in>. or may obtain information and application format and documents required for issue of digital certificate from our Service Provider for Electronic submission.

E-Tendering System (ETS):
Antares Systems Limited.

E-Tender helpdesk # 137/3 , 'Honganasu' Kengeri, Bangalore Mysore Road, Bangalore – 560 060.

Help Desk Contact Details:

Tel: 080-40482000/121/133/140

Mobile: 9686115304/9686115323

E-mail: lokesh.hr@antaressystes.com

raghuprashanth@antaressystems.com

sanjay.kc@etenderwizard.com (Pune , Mumbai Maharashtra – MO.9665721619)

- The Bid (Online Offer) for a particular e-Tender may be submitted only using the Digital Signature Certificate (DSC), which is used to Encrypt (codified) the data and sign the Hash (Impression of your data) during the stage of Bid Preparation and Hash submission. In case, during the process of a particular e-Tender, the user loses his Digital Certificate (i.e. due to virus attack, hardware problem, operating system problem), he may not be able to submit the bid online. Hence, the users are advised to keep their Digital Signature Certificates in safe custody.

- In case of online Electronic Tendering, if the Digital Certificate issued to the authorized user of a firm is used for signing and submitting an online bid, it will be considered equivalent to a no objection certificate/power of attorney to that User. The firm has to authorize a specific individual via an authorization certificate signed by all partners to use the Digital Certificate as per Indian Information Technology Act 2000 and its amendments. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of agency for NIA Office Pune, as per Information Technology Act 2000 and its amendments. The Digital Signature of this authorized user will be binding on the firm. It shall be the responsibility of management / partners of the registered firms to inform the certifying authority or Sub Certifying Authority; in case of change of authorized user and that a fresh digital certificate is procured and issued an "Authorization Certificate" for the new user. The procedure for application of a Digital Certificate will remain the same for the new user.

- The same procedure holds true for the authorized users in a private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.

- Bidders participating in e-tendering shall check his/her validity of Digital Signature Certificate before bidding in the specific work floated online at the e-Tendering Portal (website) through <http://www.tenderwizard.com/NIA>.

NOTE:-

NIA AND TENDERWIZARD will not entertain any reasons/claims of Tenderer on account of Net Connection Failure/Current Connection Failure and any issues during the submission of tender online. Tenderer shall be solely responsible for all those facts and failure of Net Connectivity, Electricity Current Connectivity etc.

For Registration and for further details on e-tendering, please visit website above mentioned portal (website) or below mentioned address:-

E-Procurement Helpdesk Officials details.

Office Address:- E-Tender helpdesk # 137/3 , 'Honganasu' Kengeri, Bangalore Mysore Road, Bangalore – 560 060,

Help Desk Contact Details: -

- 1) Mr. Sanjay K. Chandak, (Pune & Mumbai Maharashtra) (E-mail : sanjay.kc@antaressystems.com) Or sanjay.kc@etenderwizard.com Ph: 9665721619.
- 2) Mr. Lokesh, (E-mail: lokesh.hr@antaressystems.com)
Ph: 09686115304 & 080-40482140
- 3) Mr. Raghu Prashant, (E-mail: raghuprashanth@antaressystems.com)
Ph: 09686115323

1. GENERAL TERMS & CONDITIONS

- a) The viewing of tender document will be available on all working days from **15.09.2025 to 30.09.2025**
- b) It is mandatory for the bidder to quote for all the items mentioned in the tender.
- c) Bidders will carry out site survey to understand the network on the day of pre-bid meeting.
- d) Any queries raised in pre-bid meeting should be communicated to NIA on e-mail address ssdeshpande@niapune.org.in or amol@niapune.org.in on or before **22/09/2025**.
- e) Rate should be clearly written in the columns specified [in blue boxes]. No advice of any change in rate or conditions after opening of the tender will be entertained.
- f) Tender shall remain open for acceptance by the NIA for a period of 90 days from the date of opening the commercial bid which may be extended by mutual agreement and the tenderers shall not cancel or withdraw the tender during this period/extended period.
- g) The rates quoted should be excluding GST. Applicable GST should be shown separately.
- h) NIA reserves the right to accept / reject / select more than one Agency and to annul the bidding process of any or all bids at any time prior to award of contract without thereby incurring any liability to the affected tenderers.
- i) The tender will be appraised by committee formed by NIA.
- j) In case of any dispute arising with regards to this tender or its conclusion, the decision of NIA shall be final.
- k) **Cost Details and Validity:** Prices quoted shall be in Indian Rupees, shall be firm and shall not be subject to exchange rate variations, fluctuations in

price, labour conditions and freights or any conditions whatsoever. The quoted Rate / Cost should be as per Annexure - B. The Bidder shall make note of the latest amendment to taxes and shall include the tax as applicable. The validity of the proposal against this Request for Proposal (RFP) should be valid for a period of 90 days from the date of opening the commercial bid.

- l) Tax Deducted at Source (TDS) towards income tax calculated at the rate prescribed from time to time under the relevant sections of the Income Tax Act, shall be made from the bills of the Bidder and the amount so deducted shall be deposited with the Income Tax Department.
- m) The Academy reserves the right to accept or reject any or more bid(s) without assigning any reasons or cancel the tendering process and reject all bids at any time prior to award of contract, without incurring any liability, whatsoever to the affected bidder or bidder(s).
- n) The Academy reserves the right to amend or withdraw any of the terms and conditions contained in the tender document before accepting the tender or to reject any or all the tenders without giving any notice or assigning any reason and it shall not be bound to accept the lowest tender. The decision of the academy in this regard shall be final and binding on all.
- o) The Academy reserves the right to drop any item after technical evaluation and complete the bidding, without considering that/those item(s).

2. SUBMISSION OF TENDER

A. Technical Bid

The Technical and Commercial bids have to be submitted as per the prescribed formats given in Annexure-A.

Bidder will have to pay **Rs.40,000/-** (Rupees Forty Thousand only) towards EMD. e-Payment Gateway Facility are available on NIA e-Procurement Site , the vendors should have to pay EMD by e-Payment Gateway only . **DD Not accepted.**

Bids without EMD will be summarily rejected without any further reference to the bidder. **No exemption will be given for EMD.**

Please note that the Technical component of the Proposal should not contain any pricing information whatsoever on the services offered. The Technical bid should contain the details as given in Annexure-A.

B. Commercial Bid

The Commercial bid to be submitted as per the format given in Annexure B.

Bidders should submit the Bids strictly in accordance with the information given in the Annexure-B.

C. Opening of commercial bids:

Commercial Bids of only bidders who have been found to meet the **QUALIFICATION CRITERIA OF THE BIDDER** will be opened.

3. QUALIFICATION CRITERIA OF THE BIDDER

The Academy will evaluate the proposals and select the firm which satisfies the criteria listed below:

- A. The bidder should have a minimum average Annual Turn-over of Rs. **Fifty Lacs** in the last three financial years (2022-23, 2023-24, 2024-25) with profit in any two of these three financial years. CA certificate OR Audited Balance sheet and Profit and Loss account statement in support to be enclosed in the technical bid.
- B. The bidder should have experience of similar work for at least 3 years. Minimum 3 work order copies of LAN Cabling work in last three years 2022-23, 2023-24, 2024-25 latest till 31.08.2025 need to be enclosed in the technical bid.
Similar work shall mean supply, installation, testing, and commissioning of structured LAN cabling (CAT6/CAT6A/optical fiber) involving racks, I/Os, patch panels, and related passive components and supply, installation and configuration of network switches.
- C. Bidder should have service and support office in Pune.
- D.** Bidder should have minimum 2 network engineers on their roll. Letter on Company's letterhead specifying engineers details such as Name, Qualification, Experience (no. of years) , certification to be enclosed in Technical Bid.

Bids from vendors who do not qualify based on the above criteria will be rejected.

Following supporting documents for fulfilling the qualification criteria will have to be submitted in Technical bid. (Compulsory Documents)

All the documents (must be legible and readable) uploaded are to be self-attested by the authorized signatory.

1. PAN Card
2. GSTIN Details
3. Company Registration certificate
4. CA certificate specifying Turnover and Profit in Financial year 2022-23, 2023-24, 2024-25 OR Audited Balance sheet and Profit and Loss account statement
5. Work order copies of last three years 2022-23, 2023-24, 2024-25 latest till 31.08.2025 (Minimum 3)
6. Engineers details such as Name, Qualification, Experience(no. of years) , certification on Company's letterhead

4. Scope of Work:

1. Installation and configuration of network switches at Hostel 3, Hostel 5 and Cottage
2. Installation and configuration of fiber switch at Drucker IT Park
3. All existing protocols configured on our existing switch needs to be configured on new switch. Other setup such as VLAN configuration, QoS, Security settings and other necessary configuration is required to be carried out by successful bidder.
4. Laying down fiber cable from
 - a. Drucker IT Park to Cottage,
 - b. Drucker IT Park to Hostel 4 First Floor,
 - c. Extension of existing fiber cable from Drucker to Hostel 5 Boy's Wing Reception.
5. Laying outdoor CAT6 cables
6. Laying down indoor CAT6 cables considering 2 LAN points per room in Hostel 5 and Cottages and Single LAN Point in Hostel 3 in each room additionally some cables need to be laydown in Reception area of hostels, Lobby, VIP Rooms.
7. Removal of existing faulty cables and fittings in hostel 3, Hostel 5 and cottage.
8. Civil Work (digging/trenching etc.) : Civil Work is required to be carried out as per the guidelines given by Engineering Department.
9. Fiber Splicing

10. Electrical points and cabling will be carried out by NIA engineering Department.
11. Supply of CAT6 / CAT6A UTP cables (as specified) with all necessary accessories.
12. Laying of cables in conduits, raceways, or trunking with proper tagging and identification.
13. Supply and installation of I/O ports, faceplates, back boxes, and patch cords.
14. Termination of cables at Information Outlets (IOs) and Patch Panels.
15. Installation of 24/48 port Patch Panels in suitable wall-mount/rack-mount network racks.
16. Dressing, routing, and labeling of cables as per structured cabling standards.
17. End-to-end testing of Fiber and all LAN points with certification reports
18. Commissioning of the complete cabling network, ready for integration with active network devices.
19. **Testing :** Testing by using attenuation tester such as Fluke Meter for new network points. Further, discovered faulty network points should be rectified and retested.

Testing of Fiber Cabling: Verification of desired network speed.
20. **Implementation time :** The above work should be completed within 45 days after receiving the Purchase Order.
21. **Deliverables after Installation :**
 - As-built drawings of cabling layout.
 - Test and certification reports of all installed LAN points.
 - Warranty/guarantee certificate for supplied components
 - After installation, successful bidder is required to complete the registration process with D-Link for warranty purposes.
 - Successful Bidder should provide all items serial numbers in Excel format.
 - Items shall be supplied in compliance to the specifications mentioned in the commercial bid format of the tender.
 - All the items supplied should be of original manufacturer D-Link.
 - Suggested product should not be end of Support and end of Sales within next five years from the date of supply. During the warranty period if any

product is declared end of life or end of support, the bidder should supply next higher model free of cost.

- The bidder shall offer on-site comprehensive warranty for at least three (03) years for all items mentioned in Annexure B, from the date of successful installation and commissioning at the designated location. NIA is not liable to pay any extra charges on any account during the warranty period. All software updates and firmware updates will be provided during the warranty period without any extra charges.
- All loading, Unloading and transit insurance of material to be delivered is in the bidders scope

5. Delivery

- a) All the items are required to be delivered within fifteen (15) calendar days from the date of issue of supply order. However, the bidders have an option to submit the best delivery time, but in any case, the delivery should be before 15 days from the date of issue of supply order by NIA.
- b) NIA has the right to cancel the order if the items are not delivered in time.
- c) The material shall be inspected on receipt at site and bidder shall be responsible for any damage during the transit of material.
- d) In case of delay in delivery of materials or completion of work beyond the stipulated schedule the successful bidder shall be liable to pay **Liquidated Damages (LD) at the rate of 0.5% of the total contract value (excluding tax) per week of delay**, subject to a maximum of **10% of the total contract value**.
- e) Delays arising out of reasons beyond the control of the contractor (force majeure conditions such as natural calamities, war, strikes, acts of God, etc.) shall be considered for extension of time without penalty, subject to adequate proof being submitted and accepted by NIA.
- f) The bidder shall not arrange part shipments and/or trans-shipments without the permission of NIA. The insurance cover including insuring the goods against the loss or damage incidental to manufacture or acquisition, transportation, storage and delivery/Installation & Commissioning shall be obtained by the bidder in his own name and not in the name of NIA. NIA will as soon as possible but not later than 30 days from the date of arrival of goods at destination shall notify the bidder of any loss or damage to the goods.

6. Warranty

- a) The OEM shall offer on-site comprehensive warranty of all items for **three years** from the date of successful installation and commissioning at the designated location & shall cover each and every part of the equipment including parts having limited life etc. NIA is not liable to pay any extra charges on any account during the warranty period.
- b) The bidder shall pay to NIA such compensations that may arise by reasons of the warranty therein contained but not attended by the bidder. Any part or parts

fail or proved defective within the on-site warranty period specified above, owing to defect in design, material or workmanship, the bidder shall have to replace them at the place of installation without asking for any charges.

7. After Sales Services

- a) The bidder shall ensure to render after sales services during the warranty period to the satisfaction of NIA.
- b) The bidder will depute their engineer within four hours to attend the service call received in writing from NIA.
- c) Replacement of faulty items should be done within one day.

8. EARNEST MONEY DEPOSIT (EMD) and Performance Security

- a) Bidders are required to submit Rs.40,000/- (Rupees Forty Thousand only) as EMD for the bids. e-Payment Gateway Facility are available on NIA e-Procurement Site , bidders should have to pay EMD by e-Payment Gateway only . **DD Not accepted.**
- b) The EMD is non-interest bearing and is refundable to unsuccessful bidders after signing of the Contract by the successful bidder. **No exemption will be granted.**
- c) The Successful bidder has to submit Bank Guarantee of 5% of the price from Commercial bank which should be valid for a period of 60 days beyond the completion of all contractual obligations of the supplier including warranty. Performance security is to be forfeited and credited to the Academy in the event of breach of contractual obligation by the supplier, in terms of relevant contract.
- d) The successful Bidders EMD will be returned after getting the Bank Guarantee.
- e) The EMD will be forfeited if a bidder withdraws his bid during the period of validity.

9. PAYMENT TERMS:

- a. The 60% payment of total bill will be made by NIA by /RTGS/NEFT for which the bidder shall send bills in duplicate (original + copy) after delivery of material.
- b. The 40% payment of total bill along with EMD deposit will be released to bidder
 - A. after one month from the date of installation and commissioning of Switch and Network cabling
 - B. After testing of switch configuration and network cabling
 - C. On submission of Bank Guarantee.
 - D. After submission of documents mentioned under point no. 21

10. INDEMNITY:

The Bidder will indemnify NIA to the extent of direct damages against all claims, demands, costs, charges, expenses, award, compensations etc. due to Bidder's violation of any patents and copy rights.

11. JURISDICTION:

In the event of any dispute the legal matter shall be subjected to the jurisdiction of Pune Court only.

12. FORCE MAJEURE:

In the event of any unforeseen circumstances directly interfering with the supply of goods/work/service arising during the execution of order such as war, hostilities, acts of the public enemy, civil commotion, sabotage, fires, floods, earthquakes, explosions, epidemics, quarantine restrictions, strikes, lockouts, or acts of God, the Bidder shall, within a week from the commencement thereof, notify the same in writing to NIA with reasonable evidence thereof. Either party shall have the option to terminate the contract on expiry of 90 days of commencement of such force majeure by giving 14 days notice to the other party in writing. In case of such termination, no damages shall be claimed by either party against the other.


13. MISCELLANEOUS:

- a) In case the Bidder is not able to accept the contract after it is awarded to him or if he is not able to do the job after accepting the contract, he will be liable to pay the damage to NIA including the extra rate, which NIA will have to pay to any other party for getting such work done.
- b) Bids should be in clear words, categorically mentioning each and every terms specifying the rates, etc. Any kind of ambiguous/obscure/unclear terms would lead the firm's bid being disqualified.
- c) NIA reserves the right to Add, Modify, Relax or waive any of the conditions stipulated in the bid document wherever deemed necessary.
- d) NIA has the right to accept item-wise prices separately or the financial bid in total and /or alter the given quantity numbers.
- e) In the event of dispute, the decision of NIA shall be final and binding on both the parties.
- f) NIA does not bind itself to accept the lowest or any other offer and reserves the right to accept or reject any or all the offers either in full or in part without assigning any reason.

- g) Any publicity by you in which the name of NIA is associated should be only with the written permission of NIA.
- h) All Bidders will have to submit the Bid only if they agree to all the terms and conditions mentioned in the bid document. Any other requests for the change in the specifications of software, terms and conditions of the bid document, will not be accepted. Conditional Bids shall be rejected.
- i) NIA may terminate the tendering process at any time and without assigning any reason. NIA makes no commitments, express or implied, that this process will result in a business transaction with anyone.

FORMAT OF TECHNICAL BID


The below format for Technical bid is for bidder's information & reference purpose only. The fillable Excel sheet is available on NIA e-Procurement Website. Bidders need to download the same from respective bidder's user id and then further complete the e-tender process online.

 NATIONAL INSURANCE ACADEMY,PUNE		
E-TENDER / E-QUOTATION DOCUMENT FOR Supply and Installation of structured LAN Cabling of hostels (Computer Center Department)		
Tender No.:NIA/CC/ENQ25-26/003		
FORMAT OF Technical BID : TENDER PROFORMA TO BE FILLED IN BY THE TENDERER .		
Name of The Bidder (Compulsory)		
Sr. No.	Required Information (QUERY)	ANSWER / REMARKS
1	Address of Bidder	
2	PAN NO.	
3	GSTIN No.	
4	Name of Contact Person(s) with contact numbers and e-mail ID	
5	Annual Turn-over and Profitability CA certificate in support to be enclosed . Same Scan Copies Should be uploaded online.	
6	Turnover :	
	2022-2023	
	2023-2024	
	2024-2025	
7	Profit :	
	2022-2023	
	2023-2024	
	2024-2025	
8	Type of Firm Deed of constitution/ registration certificate to be enclosed (Scan Copy Should be uploaded online)	
9	No. of years in existence	
10	Experience in LAN cabling and switch configuration Work order copies of last three years 2022-23, 2023-24,2024-25 latest till 31.08.2025 (Minimum 3)	
11	Address of service center in Pune	
12	Name of Engineers (Min 2) . Engineers details such as Name, Qualification, Experience(no. of years) , certification to be uplodged online on Company's Letterhead.	
13	Name and complete postal address of bankers.	
	Name of the Bank :	
	Branch	
	Account No	
	Account Type	
	IFSC Code	
	Following supporting documents for fulfilling the qualification criteria will have to be uploaded in Technical bid.	Uploaded (Yes/No)
1	PAN Card copy	
2	GSTIN Details	
3	Company Registration certificate	
4	CA certificate specifying Turnover and Profit in Financial year 2022-23, 2023-24,2024-25 OR Audited Balance sheet and Profit and Loss account statement	
5	Work order copies of last three years 2022-23, 2023-24,2024-25 latest till 31.08.2025 (Minimum 3)	
6	Engineers details such as Name, Qualification, Experience(no. of years) , certification on Company's letterhead	
7	EMD of Rs.40,000/- paid	
Note: Instructions To Bidders : The above Technical Bid sheet allow only enter the "Answer/Remarks" in above "Coloured Blue Cells" only .The bidders can quote and allow only in above "Blue Cells" . The Bidders should have to mentioned the Name Of The Bidder in above Blue Cell only. "This Is Electronic Spread Sheet Signature Is Not Required"		

Annexure-B

FORMAT FOR COMMERCIAL BID

“The below E-Quotation/Price Bid Sheet is for bidder’s information & reference purpose only. The fillable Excel sheet is available on NIA e-Procurement Website. Bidders need to download the same from respective bidder’s user id and then further complete the e-tender process online.

 NATIONAL INSURANCE ACADEMY,PUNE E-TENDER / E-QUOTATION DOCUMENT FOR Supply and Installation of structured LAN Cabling of hostels (Computer Center Department) Tender No.:NIA/CC/ENQ/25-26/003 Format of Commercial Bid for Supply and Installation of structured LAN Cabling of hostels										
Name of the Bidder (Compulsory)										
Sl. No.	Item Name	Part Code	Description	Qty	UOM	Rate	Price	GST %	GST Amount	Total Price
1	D-LINK CAT6A CABLE GRAY IN METER	NCB-6AUGRYR-305	Category 6A U/UTP Cable, 23AWG, 305m, Grey	19	Box		0.00		0	0.00
2	D-LINK CAT6A ARMORED NETWORK CABLE IN METER	NCB-6AUGRYR-305-A	Category 6A U/UTP Armored Cable, 23AWG Solid, 305m, Black	4	Box		0.00		0	0.00
3	D-LINK 12 CORE SM ARMORED FIBER CABLE (NCB-FS090-AUHD-12)	NCB-FS090-AUHD-12	SM 12 Core Fiber Optic Cable,Armoured Unibute, HDPE Sheath	300	Mtr		0.00		0	0.00
4	D-LINK CAT6A INFORMATION OUTLET	NKJ-6AWHI1B21	Category 6A UTP Keystone Jack, White	257	Nos		0.00		0	0.00
5	D-LINK DUAL FACE PLATE	NFP-0WHI21	Face Plate, Dual	257	Nos		0.00		0	0.00
6	D-LINK TR BOX	NBB-011	Back Box For Single, Dual Faceplate	257	Nos		0.00		0	0.00
7	D-LINK 12 PORT LOADED FIBER LIU	NLU-FSDLSCR-12	Fiber Optic LIU, 12 Ports (06 SC Duplex), SM, 1U Rack Mount	7	Nos		0.00		0	0.00
8	PIGTEL	NCB-FS09S-SC1	SM SC Pigtail Simplex, 1m	84	Nos		0.00		0	0.00
9	D-LINK 24 PORT LOADED PATCH PANEL	NPP-6A1BLK241	Category 6A UTP Patch Panel, 24 Ports loaded, 1U	3	Nos		0.00		0	0.00
10	D-LINK 48 PORT LOADED PATCH PANEL	NPP-6A1BLK481	Category 6A UTP Patch Panel, 48 Ports loaded, 2U	4	Nos		0.00		0	0.00
11	D-LINK CAT6A PATCH CORD 5 MTR	NCB-6AUGRYR1-0.5	Category 6A UTP Patch Cord, 24AWG, 0.5m, Grey	225	no		0.00		0	0.00
12	24 Port 10G Fiber Switch	DXS-F3400-28SC	Layer 3 Stackable 10GbE Switch 24 x 10GbE SFP+ Ports 4 x 100/40GbE QSFP28 Ports Dual AC PSUs loaded	1	Nos		0.00		0	0.00
13	RJ 45 CONNECTORS CAT 6A		RJ 45 CONNECTORS CAT 6A	700	NOS		0.00		0	0.00
14	D-LINK NETWORK RACK 12U WALL MOUNT	NWR-12U-5560-GR	Wall Mount 12U x 550 W x 600 D ,Front Glass Door (tinted,Toughened) with Lock & Key, 2 pairs of 19 Mounting Rails with U-	7	Nos		0.00		0	0.00
15	D-LINK FIBER PATCH CORD (NCB-FS09D-LCSC-3)	NCB-FS09D-LCSC-3	Fiber Patch Cable, SM, LC-SC Duplex, 3m	14	Nos		0.00		0	0.00
16	D-LINK 24 PORT POE MANAGED SWITCH WITH 4 SFP 740 WATT	DGS-3130-30PS +IRPS	24 x 10/100/1000Mbps PoE+ Ports 2 x 1/10GbE RJ45 Ports,4 x 1/10GbE SFP+ Ports Stackable Managed Switch 370W PoE default & 740W PoE With RPS	1	Nos		0.00		0	0.00
17	D-LINK 48 PORT POE MANAGED SWITCH WITH 4 SFP 740 WATT	DGS-3130-54PS + IRPS	48 x 10/100/1000Mbps PoE+ Ports 2 x 1/10GbE RJ45 Ports,4 x 1/10GbE SFP+ PortsStackable Managed Switch 370W PoE default & 740W PoE With RPS	4	Nos		0.00		0	0.00
18	D-LINK 10G SFP MODULE SINGLE MODE	DEM-432XT	10GBASE-LR SM SFP+ Transceiver, 10KM	14	Nos		0.00		0	0.00
19	UPS 1KVA		DELTA 1KVA UPS OFFLINE,1YR ON BATTERY AND 2 YEARS ON UPS	7	Nos		0.00		0	0.00
20	PDU	NRA-HPDU515-06R	2 U standard PDU with 6 sockets Round Pin, 230 Volts AC, 5/15 Amp with Plug	7	Nos		0.00		0	0.00
21	32MM HDPE PIPE STD MAKE IN METER			250	mtrs		0.00		0	0.00
22	1" PVC CASING CAPING CHANNEL AND FITTINGS IN METER		Need 540 mtrs Pipes	540	Mtrs		0.00		0	0.00
23	Casing Palt (2 meter)		1120 Mtrs Casing & laying accordingly	1120	mtrs		0.00		0	0.00
24	PVC plastic tary		100 MM PVC PLASTIC TRAY	180	Mtr		0.00		0	0.00
25	PVC plastic tary		50 MM PVC PLASTIC TRAY	120	Mtr		0.00		0	0.00
26	CIVIL WORK(DIGGING/TRENCHING ETC)			1	JOB		0.00		0	0.00
27	INSTALLATION CHARGES AND FIBER SPLICING CHARGES JOB BASIS AT ACTUAL (36 QTY SPLICING)			1	JOB		0.00		0	0.00
Total Charges							0.00		0.00	0.00

Note : Bidders Should have to quote the prices in above blue cells only except sheet are protected.

"This is Electronic Spread Sheet Signature is Not Required"